

CLUBSIDE SOCIAL FUNCTION POOL AREA RESERVATION FORM

RESERVATION:

Owner/Lessee Signature _____
 Print name _____
 Unit # _____ Phone # _____
 Date of Reservation _____ Date of Function _____
 Apx number of attendees _____
 Does party include nonresidents? ____yes____no
 Time frame of function Start _____ End _____
 Post Joint Inspection Scheduled Date _____ Time _____

CHECK LIST:

- Facilities Reserved
- Enclosed Clubhouse Facility
 - Covered Pool Deck Area
 - Pool (Specific hours: _____)
 - Grill
 - Kitchen
 - # Tables required _____
 - # Chairs required _____

Date \$150 Deposit Received _____ Date Deposit Returned* _____

- Deposit made payable to *Clubside Condominium Association*. * Deposit may be returned following joint inspection of facilities to ensure cleanliness and restoration to condition prior to function.
- A \$50 nonrefundable usage fee is required. Groups may not exceed 60.
- If the full \$100 deposit is not returned, provide explanation:

Briefing

- Review of Pool Area Regulations
- Pool, showers and bathrooms open to all residents during function
- Location of electrical switches/outlets/temperature controls
- Guest parking arrangements; towing reminder
- Lessees and guests of owners - maximum capacity of 60 guests within enclosed facility.
- Restricted gate access
- Other _____

INVENTORY:

<u>BEFORE</u>	<u>AFTER</u>	<u>ITEM</u>
_____	_____	# Of Tables
_____	_____	# Of Chairs
_____	_____	# Of Umbrellas
_____	_____	Bathrooms clean
_____	_____	All furniture clean
_____	_____	Grill/Kitchen/Utensils clean
_____	_____	Carpet clean
_____	_____	Other

Clubside - Representative: _____ Phone: _____